

Executive Order 2004-12

Governor's Council on Small Business
(Supercedes Executive Order 94-6)

WHEREAS, there are over 650,000 small businesses in the State of Arizona; and

WHEREAS, most of the job growth in the State of Arizona is occurring in small businesses; and

WHEREAS, the Governor's Small Business Advocate position has been created to work with these enterprises and entrepreneurs; and

WHEREAS, Arizona small businesses are highly valued and recognized as a foundation of the economy of the State;

NOW, THEREFORE, I, Janet Napolitano, Governor of the State of Arizona, by virtue of the power vested in me by the Constitution and the laws of this State, do hereby create the **Governor's Council on Small Business (the "Council")**, and order as follows:

1) The Council shall:

- Provide a forum for small business owners to bring concerns and recommendations to the Governor;
- Convey information and responses from the Governor to the small business community;
- Examine and evaluate the impact of state regulation, legislation, and administrative processes on small businesses in Arizona;
- Identify and recommend to the Governor and to the State Legislature opportunities to promote the prosperity of small businesses;
- Support resource-development activities of the Governor's Small Business Advocate by coordinating with corporations, chambers of commerce and other business organizations and service providers; and
- Focus on key process, procurement and policy issues including:
 - a) Streamlining the licensing and permitting process so that small business owners have a more effective, efficient and customer-friendly method of obtaining requisite authorization to conduct business in Arizona;

- b) Increasing buyer awareness of the products and services available throughout Arizona and identifying new sales opportunities for Arizona companies domestically as well as internationally;
 - c) Continuing to actively assist with the formation, vendor registration and expansion of small, minority- and women-owned businesses throughout Arizona; and
 - d) Understanding and responding to the small business community's concerns on issues impacting their ability to run a successful enterprise -- such as employee benefits, quality of workforce, bonds, taxes, etc.
- 2) Council members shall be appointed by the Governor and serve without compensation.
 - 3) The Council shall have staggered three-year terms with the initial appointments designating equal numbers of one-, two- or three-year terms; thereafter appointments shall be for three-year terms.
 - 4) The Council shall consist of not more than twenty-four (24) members from the small business community across Arizona, each of whom shall be appointed by the Governor, and one additional member, also appointed by the Governor, who is not a member of the small business community.
 - 5) Each year, the Governor shall designate from among the membership a Chairperson who shall serve for one year.
 - 6) The Council shall meet at the call of the Chairperson. Council members shall vote in person and not by proxy and they may not send a designee for voting purposes.
 - 7) The Chairperson may form an Executive Committee and other committees as required.
 - 8) Council members may be appointed to serve more than one term or invited to serve on-call at the pleasure of the Governor as Auxiliary Council Members at the conclusion of their appointments.
 - 9) Active and Auxiliary Council members shall identify and recommend candidates for vacant Council positions.
 - 10) The Council shall meet to conduct its affairs at least four (4) times each year at various locations across the state.
 - 11) The Council may conduct and attend other meetings to address small business issues with state agencies, legislators, and other interested parties as needed.

- 12) The Council shall host at least two (2) town hall meetings each year to solicit concerns and recommendations from small business owners at various locations across the state.
- 13) The Council shall report issues and recommendations voiced by small business owners to the Governor after each town hall meeting.
- 14) The Council shall submit an annual report of its activities to the Governor by December 31 of each year.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Arizona

GOVERNOR

DONE, at the Capitol in Phoenix this 18th day of May in the Year of Our Lord Two Thousand and Three and of the Independence of the United States of America the Two Hundred and Twenty-Eighth.

ATTEST:

Secretary of State